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MEMORANDUM FOR THE RECORD

24 December 1953

SUBJECT: Visit [REDACTED]

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25X1A9a The undersigned and [REDACTED] visited [REDACTED] on 22 December 1953 to discuss a number of problems with [REDACTED]

25X1A9a 1. [REDACTED] raised the point that he has not had a Personnel Evaluations Report in a considerable length of time. (I am starting the wheels in motion on this one.)

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2. There was discussed the question of the query from the New York Renegotiation Board requesting information as to the subject of a particular contract. The contract itself is a sub-contract of a contractor to [REDACTED]. In final analysis there may be many angles to this situation as the Renegotiation Board insists on more detailed information. However, it was generally agreed that not giving them any answer would cause more difficulties. Therefore, the prime contractor will be authorized to prepare a draft reply for consideration

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25X1A9a [REDACTED] In the meantime the Renegotiation Board will be advised that the prime contractor will reply.

25X1A9a 3. [REDACTED] reported that he had taken steps to have the money received from the proceeds of the various vending machines placed in miscellaneous receipts in accordance with word received from headquarters.

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25X1A9a 4. There was also discussed his problem relating to the straying of the cattle of [REDACTED]. The actual site was visited. [REDACTED] had received a legal opinion which is enabling him to move forward. In any event, it seemed that the damage from the straying of the cattle is remote and if it did occur would not be likely to be serious.

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5. We inspected the 250 KW generator which is out of commission due to loosening from its concrete base. [REDACTED] stated that he was sending out invitations to bid on these repairs. The closest estimate he can now make is between \$2,000 and \$2,500. This item is not coming out of the Commo budget since it more properly falls into general maintenance. However, [REDACTED] indicated that he had not budgeted for this size item but he would attempt to take care of it out of current funds but hoped he would be able to get assistance on the item if his funds were short because of this expenditure.

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25X1A9a 6. [REDACTED] memorandum of 2 December 1953 requested 10 additional ceiling slots. He based his request on the opening of [REDACTED]. His request called for three additional positions at each station and four additional maintenance men. [REDACTED] were visited and are very near to occupancy by Commo. There are two buildings at each site and approximately 25X1A [REDACTED] For information, we also visited the new

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laboratory building [REDACTED] With five new buildings and two new stations, [REDACTED] contends he must have some assistance by way of additional people. After considerable discussion he indicated that for the time being he could get along with the present guard force [REDACTED]. Thus, in effect, withdrawing his previous request for four additional guards. He did indicate that when the guards became entitled to twenty days leave instead of thirteen and if sick leave were to increase, very possibly he would have to have some assistance, part of which could probably be given by Commo [REDACTED]. still insisted that he needed additional maintenance men but pared his request from four to two. He pointed out during our tour the innumerable instances where his maintenance force had been called upon to do things which otherwise would have had to be put out on contract.

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a. Without considering the other parts of [REDACTED]' T/O, it is believed that his request is reasonable based on what I could see of his problem and based on what he told me each of his various types of maintenance men was doing.

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b. I gathered from [REDACTED] that there had been a thorough review by Colonel White of the other parts of his T/O so no detailed discussion was held on this matter. The biggest potential saving in people would come if we were to [REDACTED] combine it with the other. I also gathered that Colonel White had agreed that the [REDACTED] should continue to operate. The persons to be hired would be laborers paid at the rate of \$1.18 per hour.

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c. There is another problem in connection with the ceiling. [REDACTED] is of the firm conviction that he is authorized a total ceiling of [REDACTED] including two military. Whereas our records show he has a ceiling of [REDACTED] belief is based on a conversation with Colonel White in which [REDACTED] believes Colonel White authorized an additional two slots. Colonel White has said that this is not so.

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d. [REDACTED] indicated that the availability factor applied by the Comptroller's Office for budget purposes, which I believe is [REDACTED] just does not fit his situation where he has 100% of occupancy of T/O and generally would remain close to that. As of now he has [REDACTED] people on duty which is what [REDACTED] believes is his ceiling. Presumably, therefore, there will have to be some adjustment upward in the .01 allotment.

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7. There was discussed generally the problem of nineteen people in the Commo. laboratory being transferred [REDACTED]. In discussion, [REDACTED] had felt that the Agency providing a bus for transportation for approximately three months would alleviate considerably the morale factor and possible resignations of a considerable number of the [REDACTED] (This office is investigating both the availability of the bus for such a purpose and possible security aspects.) [REDACTED] was somewhat opposed to this type of assistance, taking the position that Agency employees when transferred should respond to those orders without special devices to make the transition. He pointed out that, as he and others had done, the employees could stay at [REDACTED] going home to their present homes in Washington once during the week and over the week ends until they had found housing in the area. [REDACTED] will call the undersigned further on this matter.

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Executive Officer, DD/A